

ALTA REGISTRY GUIDE FOR REAL ESTATE ATTORNEYS



Who can request a Real Estate Attorney (REA) listing in the ALTA Registry?

- An individual REA may request to publish their personal attorney licensing info along with the law firm or company details associated with their individual ALTA ID.
- If you have access to change ALTA records for your law firm or title agency, you may request an REA listing on behalf of attorneys within your company.

⊗ NOTE:

An attorney's details may only be published once in the ALTA Registry either with a law firm or a title agency that the attorney is associated with--not both. If an attorney needs to be moved to a different law firm/title agency please contact us at altaregistry@alta.org or call at 855-618-2582.



How do Real Estate Attorneys Request an ALTA Registry listing?

- To request a REA listing:
 - Access the Registry Management System at www.alta.org/rms
 - Login with your username and password.
 - Then please look at the two questions below, these will help you understand how you should create your listings.

Registering Yourself?

For an individual REA, after answering YES to "Are You a Real Estate Attorney Performing Settlements?" you will be prompted to "Manage My Attorney Information" and should review the law firm/title agency details for your individual record and submit your state attorney licensing details.

Registering Others?

If you are registering others after answering YES to "Does Your Company have Real Estate Attorneys Performing Settlements?" you will be prompted to "Manage My Firm and Attorneys" and then select the company location you would like to manage attorney details for and then provide the relevant attorney licensing information.



www.alta.org/rms